

## Job Description PCN Pharmacy Technician

Job title	PCN Pharmacy Technician
Pay Band	£22- 26K (approx. AfC Band 4-5), depending on experience and qualifications
Hours of work	Full-time 37 hours (part-time considered)
Responsible to	Practice Manager & Lead PCN Clinical Pharmacist
Accountable to	Clinical Director PCN
Base	At 5 practices across PCN
Contract type	Permanent

### Job Summary

Clinical Pharmacy in General Practice is part of an exciting programme of transformation to develop a new model of care across the Primary Care Network. This model is supported by national policy including the Five Year Forward View and GP Forward View to better utilise the role of pharmacy professionals within the wider healthcare team. Overarching goals are to help keep patients safe and well out of hospital and reduce the demands on general practice regards medicine use.

Pharmacy Technicians play an important role, complimenting clinical pharmacists, community pharmacists and other members of the PCN multi-disciplinary team. While Pharmacy Technicians do not prescribe nor make clinical decisions, they do work under supervision to ensure the effective and efficient use of medicines. In the PCN, their core responsibilities cover clinical, technical, and administrative roles.

The purpose of the role is to maximise safe, cost-effective, prescribing to improve the quality of patient care. The post-holder will help patients get the best from their medicines, use existing protocols to maximise cost-effective preparations, improve repeat prescribing processes (including use of electronic repeat dispensing and online ordering), minimising clinical risk and reducing avoidable wasted medicines. As well, the post-holder will develop and encourage a positive culture of medicines optimisation principles to assist the PCN in achieving local and national medicines-related objectives.

### General Requirements

The post holder is expected to

1. Support a workplace culture that values equality and diversity principles towards other staff and patients
2. Ensure principles of openness, transparency and candor are observed and upheld in all working practices including respect for information and clinical governance, and safeguarding responsibilities
3. Uphold the principles of good infection control

### Personal & Professional Development

The post-holder will take responsibility for their own development, learning and performance by

- actively participating in any external training programme required by continued NHS funding
- meet the GPhC CPD requirements for registration on an annual basis

- complete any internal training required by the PCN

**Main Duties**

- To help achieve efficiencies and effectiveness within the prescribing activities of the PCN group of GP practices
- To promote high quality cost-effective and evidence-based use of medicines within the PCN
- To work within the Pharmacy Team, with clinical pharmacists to respond to medication-related queries generated by patients, GPs, other health care professionals and staff
- To work within the Pharmacy Team, with clinical pharmacists to develop and ensure a safe efficient medicines optimisation programme including repeat prescribing, medication review and medicines reconciliation services